

## **Chief Operator's Report for the Wastewater Department**

Prepared: December 28, 2009

### **Accomplishment Highlights:**

- Submitted purchase order for additional slip lining on North Street.
- Jetter brought in to City of Rutland garage due to freezing temperatures at the town garage.
- Worked with the Highway Department on building the new furnace room.

### **In Progress:**

- Compiling additional data for follow-up to Dec 3 overflow events.
- Applying for upgrade operator certifications for both Dan and Tim.
- Developing a total cost estimate for assuming ownership of private main on Center Street – waiting for response from property owners.
- Documenting preventative flushing procedures.
- Responding to Oct 9, 2009 loss control report.
- Working on a better set up for Field Street emergency power use.
- Maintenance to fence at the WWTF.
- Refine alarm call outs at all pump stations.
- Updating Emergency Power Outage Plan.
- Routine wastewater monitoring for December.
- Routine system maintenance for December.

### **Construction Project Updates:**

#### Phosphorus Removal Project

- Certificate of final completion for execution (see attached).
- Change Order #1 for execution (see attached).
- Final pay request for execution (see attached).
- December 16, 2009 construction meeting minutes (see attached).
- December 17, 2009 letter clarifying the warranty period (see attached).
- Submitted quotes for total phosphorous testing equipment for State approval as small purchase order #2.

#### Sewer System Rehabilitation Project

- Bond financing documents for execution (see attached).
- Submitted dimensional information for valve for Park overflow manhole to Forcier Aldrich & Associates on December 16, 2009.