

Chief Operator's Report for the Wastewater Department

Presented: December 27, 2010

Accomplishment Highlights:

- Received description of services from Dan Lily – see attached.
- Responded to October loss control report – see attached.
- Responded to a sewer plug at 28 Olympus Road. It was found to be the homeowner's service line that was plugged – see attached work order/customer complaint form.
- List of Troubled Collection Mains for Fall Flushing – see attached.
- Inspected Library manhole and approximately 120 feet of the collection main from manhole to Library pump station. Manhole will require minor structural repairs (plan to repair in 2011) and the section of main inspected was in good condition. There was no standing water or other indication of a backup.
- Alarm system problems at Park Pump Station have been corrected by Champlin

In Progress:

- Compiling lagoon profile results.
- Emergency Power Outage Plan Update.
- Reviewing/commenting on all policies/procedures. I am about 70% complete.
- Preventative flushing procedures.
- Refine alarm call outs at all pump stations.
- Routine wastewater monitoring for December.
- Routine system maintenance for December.

Needed:

- Training on overflow software.
- Trim brush along fence line at WWTF.