

FY2011 Cash Flow Statement

July 1, 2010 - July 31, 2010

July 1, 2010 Total Beginning Cash Balance*	\$249,064
FY10 Payables*	(\$49,476)
	<hr/>
	\$199,588
Cash Balance Breakdown*:	
General Fund Balance	4,135
Highway Surplus	83,624
Water Surplus	64,523
Sewer Surplus	47,306
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	\$199,588
Revenues:	
Property Taxes, including Municipal Prebate	219,548
Delinquent Property Taxes	4,793
Interest on Taxes	243
Current Use Revenues	0
Total Fees-Other Revenues	2,321
Total Highway Revenues	15,369
Water Revenues	11,803
Wastewater Revenues	8,274
Miscellaneous	0
Total Revenues	<hr/> \$262,351
Expenditures:	
General Fund Expenditures	54,968
Expenditures Against Highway Surplus	1,930
Water Expenditures	17,094
Wastewater Expenditures	7,926
Total Expenditures	<hr/> \$81,918
July 31, 2010 Ending Cash Balance	<hr/> <hr/> \$380,021
Cash Balance Breakdown:	
General Fund Balance	191,441
Highway Surplus Balance	81,694
Water Fund Balance	59,232
Sewer Fund Balance	47,654
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	380,021

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Mary Dahlin, Town Clerk/Treasurer

Date

*Figures subject to FY10 municipal audit.

General Fund Revenues Budget-to-Actual Performance

July 1, 2010 - July 31, 2010

Department	Budget 2010-2011	Actual 07-31-10	Variance Favorable (Unfavorable)	Delinquent Rate
Taxes				
Current Year	1,062,434	219,548	(842,886)	79%
Delinquent	40,000	0	(40,000)	
Interest on Taxes	10,000	243	(9,757)	
Current Use	0	0	0	
Total Taxes	\$1,112,434	\$219,791	(\$892,643)	
Office Fees				
Office Fees	12,500	1,483	(11,017)	
Beverage Licenses	150	0	(150)	
Dog Licenses	1,000	14	(986)	
Cemetery	650	0	(650)	
School Fees	14,000	0	(14,000)	
Tn.Forest R/O/Way	0	0	0	
Transfer Station Permits	0	7	7	
Transfer Station Fees	1,500	240	(1,260)	
Minnie Proctor Pool	2,000	0	(2,000)	
Local Ordinance Fines	6,500	541	(5,959)	
Interest Earned	1,500	36	(1,464)	
Donation to Pool	450	0	(450)	
Donation to Rink	450	0	(450)	
Capital Imp. Grant Rink	8,481	0	(8,481)	
Miscellaneous	0	0	0	
Total Fees-Other	\$49,181	\$2,321	(\$46,860)	
Highway				
State of Vermont	61,500	15,369	(46,131)	
Labor & Trucking	2,000	0	(2,000)	
Sale Supplies	7,000	0	(7,000)	
Other	0	0	0	
Total Highway	\$70,500	\$15,369	(\$55,131)	
Total Town & Hwy.	\$1,232,115	\$237,481	(\$994,634)	

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General Fund Expenditures Budget-Actual Performance

July 1, 2010 - July 31, 2010

Department	Budget 2010-2011	Actual 07-31-10	Variance Favorable (Unfavorable)
Administration			
Personal Service	7,500	0	7,500
Administrative Assistant	45,855	2,116	43,739
H & A Insurance	18,383	1,984	16,399
FICA	4,082	1,309	2,773
Unemployment Insurance	140	0	140
Retirement	2,570	198	2,372
Dues	125	0	125
Fees/Travel	550	0	550
Publications	125	0	125
Office Supplies	400	0	400
Postage	90	1	89
Misc	0	0	0
Total Administration	\$79,820	\$5,609	\$74,211
Town Clerk & Treasurer			
Personal Service	56,000	2,645	53,355
H & A Insurance	13,897	1,625	12,272
Retirement	1,900	146	1,754
FICA	4,284	202	4,082
Unemployment Insurance	140	0	140
Fees/Travel	650	0	650
Computer Service	3,000	0	3,000
Office Supplies	2,000	111	1,889
Postage/Envelopes	3,000	0	3,000
Advertising	2,500	0	2,500
Town Report & Budget	3,700	0	3,700
Dog Expense	150	0	150
Miscellaneous	0	0	0
Total Clerk & Treasurer	\$91,221	\$4,729	\$86,492
Listers			
Personal Service	500	0	500
FICA	40	0	40
Fees/Travel	0	0	0
Computer Service	2,850	2,750	100
Telephone	350	14	336
Office Supplies	260	0	260
Postage/Envelopes	200	0	200
Professional Service	19,300	0	19,300
Reappraisal	0	0	0
Property Map Update	500	0	500
Total Listers	\$24,000	\$2,764	\$21,236

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General Fund Expenditures Budget-Actual Performance

July 1, 2010 - July 31, 2010

Department	Budget 2010-2011	Actual 07-31-10	Variance Favorable (Unfavorable)
Total Elections	\$5,000	\$0	\$5,000
Professional Service			
Tax Collector FICA	545	0	545
Audit	12,000	0	12,000
Legal	3,000	0	3,000
Total Prof. Service	\$15,545	\$0	\$15,545
Municipal Building			
Heat	3,645	0	3,645
Electricity	2,081	0	2,081
Telephone	1,440	80	1,360
Internet Service	1,200	95	1,105
Building Imp/Repair	7,000	0	7,000
Building Maintenance	500	0	500
Equipment Maintenance	500	0	500
Equip. Replacement	2,570	0	2,570
Total Municipal Bldg.	\$18,936	\$175	\$18,761
Boards & Agencies			
Planning Commission	5,032	215	4,817
Zoning Administrator	275	0	275
Rutland Reg. Planning	250	0	250
Total Boards & Agcy.	\$5,557	\$215	\$5,342
General Insurance			
Emp. Practices Liab	1,663	0	1,663
Higher Liab Limits	0	0	0
P&C	4,644	0	4,644
Public Official Liability	2,965	0	2,965
Workers Comp.	496	0	496
Total General Ins.	\$9,768	\$0	\$9,768

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General Fund Expenditures Budget-Actual Performance

July 1, 2010 - July 31, 2010

Department	Budget 2010-2011	Actual 07-31-10	Variance Favorable <i>(Unfavorable)</i>
Solid Waste Disposal			
Transfer Station:			
Personal Service	9,589	340	9,249
FICA	735	26	709
Unemployment Insurance	10,075	0	10,075
Transfer Box	34,192	0	34,192
Recycling Box	800	0	800
White Goods	0	0	0
Metal-Other Waste	2,950	0	2,950
<i>Metal-Other Waste Revenues</i>	<i>(950)</i>	<i>(255)</i>	<i>(1,205)</i>
Tires	800	0	800
Miscellaneous	0	0	0
Total Transfer Station	\$58,191	\$111	\$58,080
Curbside Collection:			
Curbside Garbage	103,093	0	103,093
Curbside Recycling	30,263	0	30,263
Total Curbside	\$133,356	\$0	\$133,356
Total Solid Waste Disp.	\$191,547	\$111	\$191,436
Fire Department			
Personal Service	10,000	0	10,000
Heat	4,815	0	4,815
Electricity	1,620	0	1,620
Telephone	2,200	13	2,187
Gas & Oil	1,750	0	1,750
Other Vehicle Expenses	3,000	0	3,000
General Insurance	7,414	0	7,414
Travel/Dues/Subscriptions	850	0	850
Training	1,000	0	1,000
Information Technology	800	0	800
Operating Supplies	1,400	0	1,400
Protective Equipment	2,500	0	2,500
Small Tools/Equipment	5,100	0	5,100
Communications	4,100	0	4,100
Uniform Replacement	0	0	0
Fire Prevention	0	0	0
Hepatitis Vaccine	400	0	400
Building Imp/Repair	1,500	0	1,500
Equipment Imp/Repair	2,637	0	2,637
PPE Sinking Fund	5,000	0	5,000
Bldg. Sinking Fund	10,000	0	10,000
Equipment Sinking Fund	70,000	0	70,000
Total Fire Department	\$136,086	\$13	\$136,073

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General Fund Expenditures Budget-Actual Performance

July 1, 2010 - July 31, 2010

Department	Budget 2010-2011	Actual 07-31-10	Variance Favorable (Unfavorable)
Police Department			
Contract Service	58,807	2,450	56,357
Animal Control	3,750	3,375	375
Traffic Lights Electricity	922	0	922
Total Police	\$63,479	\$5,825	\$57,654
Special Services			
Street Lights	36,185	0	36,185
Total Special Services	\$36,185	\$0	\$36,185
Swimming Pool			
Personal Service	16,724	4,897	11,827
FICA	1,279	375	904
Electricity	250	0	250
Telephone	180	14	166
General Insurance	1,547	0	1,547
Operating Supplies	850	0	850
Monitoring Tests	450	0	450
Building Imp/Repair	520	0	520
Advertising	200	0	200
Equipment Purchase	150	0	150
Swimsuits	200	0	200
Training	975	0	975
Miscellaneous	500	0	500
Total Swimming Pool	\$23,825	\$5,286	\$18,539
Skating Rink			
Personal Service	7,000	0	7,000
FICA	536	0	536
Heat	1,375	0	1,375
Electricity	560	0	560
Telephone	180	14	166
General Insurance	1,095	0	1,095
Maintenance Supplies	300	0	300
Vehicle Expenses	300	0	300
Building Imp/Repair	9,381	0	9,381
Skating Equipment	200	0	200
Miscellaneous	0	0	0
Total Rink	\$20,927	\$14	\$20,913
Parks			
Parks	2,500	0	2,500
Park Electricity	225	0	225
Memorial Day Parade	600	0	600
West Mountain FMP	10,000	0	10,000
Total Parks	\$13,325	\$0	\$13,325

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Date

General Fund Expenditures Budget-Actual Performance

July 1, 2010 - July 31, 2010

Department	Budget 2010-2011	Actual 07-31-10	Variance Favorable (Unfavorable)
Taxes & Assessments			
County Tax	8,900	0	8,900
Town Forest Tax	1,880	0	1,880
Transfer Station Tax	100	0	100
VLCT	2,420	2,420	0
Rutland Reg. Planning	750	0	750
Marble Valley Transit	5,000	0	5,000
Regional Ambulance	7,508	0	7,508
Total Taxes & Assess.	\$26,558	\$2,420	\$24,138
Special Appropriations			
Visiting Nurse	3,600	0	3,600
R.S.V.P.	250	0	250
Health Officer	250	0	250
Rutland Mental Health	2,000	0	2,000
Vermont Council on Aging	500	0	500
Rutland Co. Women's N&S	220	0	220
BROC	1,000	0	1,000
Assoc. Retarded Citizens	300	0	300
Rutland Conservation Dist.	250	0	250
Rutland West	400	0	400
George D. Aiken RC&D	100	100	0
Vermont Center for Ind. Lv.	250	0	250
Rutland Parent/Child Ctr.	500	0	500
Pittsford Food Shelf	1,000	0	1,000
Total Special Approp.	\$10,620	\$100	\$10,520
Other Commitments			
Marble Bridge	1,000	0	1,000
Equipment Fund	61,640	0	61,640
Library	62,594	0	62,594
Total Other Comm.	\$125,234	\$0	\$125,234
Total Town General & Other Commitments	\$897,633	\$27,260	\$870,373
Total Highway Dept	\$344,482	\$27,708	\$316,774
Total Municipal	\$1,242,115	\$54,968	\$1,187,147

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Date

Highway Department Budget-to-Actual Performance

July 1, 2010 - July 31, 2010

Department	Budget 2010-2011	Actual 07-31-10	Variance Favorable (Unfavorable)
Revenue:			
Labor & Trucking	2,000	0	(2,000)
Sale of Supplies	7,000	0	(7,000)
State of Vermont	61,500	15,369	(46,131)
Other	0	0	0
Taxes	273,982	0	(273,982)
Total Revenue	\$344,482	\$15,369	(329,113)
Expenses:			
Personal Service	113,996	19,905	94,091
H & A Insurance	45,037	4,141	40,896
Retirement	4,702	0	4,702
FICA	8,720	375	8,345
Unemployment Insurance	420	0	420
Heat	1,500	0	1,500
Electricity	1,710	0	1,710
Telephone	1,285	27	1,258
Salt Shed Electricity	345	0	345
Gas & Oil	24,500	0	24,500
Other Vehicle Expenses	20,835	0	20,835
General Insurance Hwy	10,873	0	10,873
Fees/Travel	400	0	400
Merriam-Graves Contract	210	0	210
Highway Repairs	2,960	0	2,960
Highway Improvements	42,094	3,126	38,968
Uniform Rentals	1,125	0	1,125
Operating Supplies	2,170	0	2,170
New Small Tools/Equip.	800	0	800
Sand, Salt, Plow Blades	51,600	0	51,600
Tree Removal	1,000	0	1,000
Signs	500	0	500
Rentals	300	0	300
Miscellaneous Garage	2,500	26	2,474
Miscellaneous Hwy	2,500	0	2,500
Building Imp/Repair	1,800	109	1,691
Tools/Equip Maintenance	600	0	600
Total Expenditures	\$344,482	\$27,708	\$316,774

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Water Department Budget-to-Actual Performance

July 1, 2010 - July 31, 2010

Department	Budget 2010-2011	Actual 07-31-10	Variance Favorable (Unfavorable)	Delinquent Rate
Revenue:				
Water Service Billed	375,320	10,060	(365,260)	
Delinquent Service Billed	15,217	1,743	(13,474)	
Total Revenue	\$390,537	\$11,803	(\$378,734)	97%
Expenses:				
Personal Service	79,670	4,070	75,600	
H & A Insurance	19,665	2,213	17,452	
Retirement	3,110	0	3,110	
FICA	6,095	310	5,785	
Unemployment	180	0	180	
Heat	4,140	0	4,140	
Electricity	3,600	0	3,600	
Well House Elec.	1,335	0	1,335	
Cain Street Elec.	2,140	0	2,140	
Telephone	1,975	78	1,897	
Gas & Oil	5,000	0	5,000	
Vehicle Exp./Repair	1,000	0	1,000	
Vehicle Replacement Fund	6,195	0	6,195	
Taxes Water Shed	5,000	0	5,000	
General Insurance	6,050	0	6,050	
Dues	545	0	545	
Travel-Meetings	500	24	476	
Contract Service	12,420	115	12,305	
Operating Supplies	3,800	0	3,800	
Chlorine	7,475	397	7,078	
Fluoride	6,370	879	5,491	
Polymers	10,150	1,644	8,506	
Soda Ash	5,825	894	4,931	
Dechlor	795	0	795	
Lab Test s/o VT	3,685	165	3,520	
Permit Fees	5,325	0	5,325	
Dechlor Pump Out	5,000	0	5,000	
Tools, Equipment	1,000	0	1,000	
Uniform Rentals	565	0	565	
Printing	1,480	0	1,480	
Postage	800	200	600	
Intake Repair	0	0	0	
Filter Plant Repair	0	138	(138)	
Well House Repair	0	0	0	
Line Repair	5,000	100	4,900	
Equipment Repair	1,500	188	1,312	
New Equipment	0	0	0	
Miscellaneous	5,000	5,680	(680)	
Bond Payment	67,648	0	67,648	
Bond Interest	31,049	0	31,049	
Sinking Fund	33,359	0	33,359	
Total Water	\$354,446	\$17,094	\$337,352	

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Mary Dahlin, Town Clerk/Treasurer

Date

Water Department Budget-to-Actual Performance

July 1, 2010 - July 31, 2010

	Budget 2010-2011	Actual 07-31-10	Variance Favorable (Unfavorable)
Miscellaneous Detail			
Engineering Services			
General	0	0	
Outer District Step 2	0	0	
RD PER	0	0	
RD Environmental Assessment	0	0	
North Street Water Main	110,000	5,680	
Miscellaneous	5,000	0	
		5,680	

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Steffanie Bourque, Town Administrator	Date
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Wastewater Department Budget-to-Actual Performance

July 1, 2010 - July 31, 2010

Department	Budget 2010-2011	Actual 07-31-10	Variance Favorable (Unfavorable)	Delinquent Rate
Revenue:				
Wastewater Service Billed	317,940	6,495	(311,445)	
Delinquent Service Billed	15,199	1,779	(13,420)	
Total Revenue	\$333,139	\$8,274	(\$324,865)	98%
Expenses:				
Personal Service	79,670	3,666	76,004	
H & A Insurance	19,665	2,213	17,452	
Retirement	3,110	0	3,110	
FICA	6,095	279	5,816	
Unemployment	180	0	180	
Heat	3,265	0	3,265	
Electricity	34,500	0	34,500	
Pump Station Electricity	17,765	0	17,765	
Telephone	1,650	42	1,608	
Gas & Oil	5,000	0	5,000	
Vehicle Exp./Repair	1,000	0	1,000	
Vehicle Replacement Fund	6,195	0	6,195	
General Insurance	7,980	0	7,980	
Property Taxes	300	0	300	
Dues	150	0	150	
Travel-Meetings	500	110	390	
Contract Service	9,220	0	9,220	
Operating Supplies	1,100	0	1,100	
Postage	100	0	100	
Generator Fuel	1,250	0	1,250	
Chemicals	3,525	0	3,525	
Lab Test	1,570	0	1,570	
Permit Fees	800	0	800	
Small Tools	1,000	0	1,000	
Uniform Rentals	545	0	545	
Treatment Plant Repair	1,500	0	1,500	
Pump House Repair	1,000	0	1,000	
Line Repair	5,000	0	5,000	
Manhole Repairs	5,000	0	5,000	
Plant Equip. Repair	4,000	0	4,000	
Pump House Equip. Rep.	3,000	0	3,000	
New Plant Equip.	0	0	0	
New Pump House Equip.	0	0	0	
Collection System Equip.	0	0	0	
Equip. Maintenance	1,690	0	1,690	
Miscellaneous	5,000	1,616	3,384	
Bond Payment	22,719	0	22,719	
Bond Interest	11,040	0	11,040	
Sinking Fund	34,849	0	34,849	
Total Wastewater	\$300,933	\$7,926	\$293,007	

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Mary Dahlin, Town Clerk/Treasurer

Date

Wastewater Department Budget-to-Actual Performance

July 1, 2010 - July 31, 2010

	Budget 2010-2011	Actual 07-31-10	Variance Favorable (Unfavorable)
Miscellaneous Detail			
North Street Sewer Line	4,600	1,616	2,984
Olympus Road Sewer Manhole	2,900	0	2,900
Miscellaneous	5,000	0	5,000
		\$1,616	

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Steffanie Bourque, Town Administrator

Date

Other Funds Statements

July 1, 2010 - July 31, 2010

	MONEY MARKET ACCOUNT	INVESTMENT ACCOUNT	TOTAL FUNDS
Highway Department Salt Shed Fund			
Balance July 1, 2010	\$70,478	\$0	\$70,478
Total Revenue	\$11		
Total Disbursements	\$0		
Balance July 31, 2010	\$70,489	\$0	\$70,489
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Town Vehicle/Equipment Replacement Fund			
Balance July 1, 2010	\$344,792	\$0	\$344,792
Total Revenue	\$53		
Total Disbursements	\$0		
Balance July 31, 2010	\$344,845	\$0	\$344,845
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Marble Bridge Sinking Fund			
Balance July 1, 2010	\$16,241	\$0	\$16,241
Total Revenue	\$2		
Total Disbursements	\$0		
Balance July 31, 2010	\$16,243	\$0	\$16,243

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Other Funds Statements

July 1, 2010 - July 31, 2010

	MONEY MARKET ACCOUNT	INVESTMENT ACCOUNT	TOTAL FUNDS
Water Department Sinking Fund			
Balance July 1, 2010	\$299,667	\$100,000	\$300,828
Total Revenue	\$156,661		
Total Disbursements	(\$156,102)		
Balance July 31, 2010	\$300,226	\$100,000	\$400,226
<i>Pending Reimbursement</i>			<u>\$44,469</u>
			<u>\$444,695</u>
<hr/>			
Wastewater Department Sinking Fund			
Balance July 1, 2010	\$309,997	\$0	\$309,997
Total Revenue	\$47		
Total Disbursements	(\$40)		
Balance July 31, 2010	\$310,005	\$0	\$310,005
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Fire Department Equipment Sinking Fund			
Balance July 1, 2010	\$197,559	\$0	\$197,559
Total Revenue	\$30		
Total Disbursements	\$0		
Balance July 31, 2010	\$197,589	\$0	\$197,589
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Fire Department Building Sinking Fund			
Balance July 1, 2010	\$15,676	\$0	\$15,676
Total Revenue	\$2		
Total Disbursements	\$0		
Balance July 31, 2010	\$15,678	\$0	\$15,678

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Other Funds Statements

July 1, 2010 - July 31, 2010

	MONEY MARKET ACCOUNT	INVESTMENT ACCOUNT	TOTAL FUNDS
Fire Department PPE Sinking Fund			
Balance July 1, 2010	\$10,011	\$0	
Total Revenue	\$0		
Total Disbursements	\$0		
Balance July 31, 2010	\$10,011	\$0	\$10,011
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Town Office Equipment Replacement Fund			
Balance July 1, 2010	\$2,118	\$0	\$2,118
Total Revenue	\$0		
Total Disbursements	\$0		
Balance July 31, 2010	\$2,118	\$0	\$2,118
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Grand List Sinking Fund			
Balance July 1, 2010	\$67,724	\$0	\$67,724
Total Revenue	\$10		
Total Disbursements	\$0		
Balance July 31, 2010	\$67,734	\$0	\$67,734
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Mortimer Proctor Trust Fund			
Balance July 1, 2010	\$10,142	\$0	\$10,142
Total Revenue	\$3		
Total Disbursements	\$0		
Balance July 31, 2010	\$10,145	\$0	\$10,145

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Other Funds Statements

July 1, 2010 - July 31, 2010

	MONEY MARKET ACCOUNT	INVESTMENT ACCOUNT	TOTAL FUNDS
Restoration Fund			
Balance July 1, 2010	\$13,869	\$0	\$13,869
Total Revenue	\$2		
Total Disbursements	\$0		
Balance July 31, 2010	\$13,871	\$0	\$13,871
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Riverside Cemetery Fund			
Balance July 1, 2010	\$6,421	\$141,000	\$147,421
Total Revenue	\$101		
Total Disbursements	(\$750)		
Balance July 31, 2010	\$5,772	\$141,000	\$146,772
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Town Hall Sinking Fund			
Balance July 1, 2010	\$50,497	\$0	\$50,497
Total Revenue	\$8		
Total Disbursements	\$0		
Balance July 31, 2010	\$50,505	\$0	\$50,505
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Skating Rink Fund			
Balance July 1, 2010	\$3,013	\$0	\$3,013
Total Revenue	\$0		
Total Disbursements	\$0		
Balance July 31, 2010	\$3,013	\$0	\$3,013

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Mary Dahlin, Town Clerk/Treasurer

Date

Employee Overtime Report for July 2010

Prepared: August 9, 2010

Employee	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total	Budget	Remaining
OT Hrs	OT Hrs	OT Hrs	OT Hrs	OT Hrs	OT Hrs	OT Hrs	OT Hrs	OT Hrs	OT Hrs	OT Hrs	OT Hrs	OT Hrs	OT Hrs	OT Hrs	OT Hrs
Capen, John	5.75												5.75	208.00	202.25
Smith, Ken	2.25												2.25	208.00	205.75
Total Highway Dept.	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	416.00	408.00
Kingston, Tim	5.00												5.00	146.00	141.00
Protivansky, Dan	27.00												27.00	146.00	119.00
Total Water Dept.	32.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.00	292.00	260.00
Kingston, Tim	0.50												0.50	146.00	145.50
Protivansky, Dan	23.00												23.00	146.00	123.00
Total Sewer Dept.	23.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23.50	292.00	268.50