

Road Commissioner's Report for the Proctor Highway Department

Presented: September 27, 2010

Accomplishment Highlights:

- 2010 work projects update:
 - East Street Storm Water Culvert Repair: Project completion dependent on North Street water project completion.
 - Route 3 Rehab Project: Lawn restoration complete, edge lines have been painted.
- Completed trash run on West Street.
- Completed hillside trimming by 5-corners between High and Main Streets.
- Valach tree pruning – tree pruning is complete and the Tree Warden is satisfied with the work. The tree no longer presents a public hazard.
- Wood storage canopy foundation is complete. Awaiting delivery of canopy (2-4 weeks).
- Crack sealing by the Gorman Group will begin October 28 – flaggers not required for the roads to be done.
- Fueling plan with Fire Dept – had a training session with the fire department to review proper fueling techniques and record keeping. All fire department apparatus were backed in by members and pump operations were reviewed. Everything is all set for the fire department to fuel at the garage. I have contacted Pyrofax energy to inform them that there will be more vehicles fueling and they need to increase their checks of fuel levels.
- Basement hole at Town clerk's building has been barricaded off with posts and caution tape.
- Gaps in walls at the rink building have been sealed and caulked.
- New weight limit sign replaced at the Gorham Bridge (vandals destroyed the old one) and new Florence Road sign and post installed on North Street.
- See attached job logs for September 6, 2010-September 12, 2010 and September 13, 2010-September 19, 2010.

In Progress:

- 2010 work project update:
 - South Street and West Street stormwater projects – will determine if these projects will be completed in the winter or spring.
 - North Street Water Project – Lawn restoration has begun. Guard rail has been re-assembled and sidewalks prepped for pavers.
- Documenting capital needs in the Highway Department to prepare for upcoming FY2012 budget process.
- Awaiting estimate for the diesel pump replacement at garage. Pyrofax has informed me that due to the age of our tanks and pumps they can't find any-one (distributors and suppliers) that services or repairs the old Gas-Boy systems. I contacted a Gas-boy dealer out of Springfield, Vermont (Beardsley, Inc.) and they will send a technician to Proctor to further evaluate the situation.
- Have received a new curb cut application from the Metcalfe residence at 89 East Street. They have relocated the proposed driveway to Field Street. I am finalizing the conditions for the construction and will present the application and my recommendation to approve it at the October 11, 2010 meeting.
- Obtaining cost estimate from electrician for loss control recommendations at Town office.
- Obtaining cost estimate to continue railing in front of the Town office.
- Proposal for addressing front steps at Town office.
- Ditch/culvert/catch basin maintenance.
- ROW hazard tree removal.
- Sign/culvert/retaining wall inventory – in progress, plan to finish up in fall/winter.

Needed:

- Plan for salt shed.