

**Town of Proctor Selectboard Special Meeting  
December 29, 2010  
1:00 – 3:50 P.M.**

**Board Members Present**

Rick Anderson, Chair (1:30 p.m. – 3:50 p.m.)  
Bill Dritschilo  
Susan Feenick (1:00 p.m. – 3:00 p.m.)  
Lloyd Hughes  
Dick Norris

**Other Guests Present**

Bruce Baccei  
Sheriff Benard, Rutland County Sheriff's Dept.  
Lieutenant Cacciatore, VT State Police  
Bill Champine  
Bob Coons  
Lisa Miser

**Employees Present**

Steffanie Bourque, Town Administrator

**Agenda Items**

**I. Call to Order**

The meeting was called to order at 1:00 p.m.

**II. FY2012 Budget Review**

Police Department: Sheriff Benard and Lieutenant Cacciatore were present to discuss law enforcement options with the Selectboard. They discussed the type of services provided by the Rutland County Sheriff's Department (RCSD) and the Vermont State Police and what would happen if Proctor decided to cut back on the number of contracted hours with the RCSD. Bill Dritschilo made the motion to reduce the patrol hours provided by the RCSD from 40 to 20 hours per week. The motion was seconded by Susan Feenick and defeated by a majority with Susan Feenick, Lloyd Hughes, Dick Norris, and Rick Anderson opposing.

Memorial Day Parade: Bill Champine and Bob Coons were present to discuss the Selectboard's decision to reduce funding for the parade from the \$1,300 requested to \$700. They discussed ways to maintain the quality of the parade without having to increase the budget; for example 1) having the various municipal boards (e.g., Selectboard, Schoolboard, Planning Commission, Library Board) donate money for the cash awards for the bicycle decorating and essay contests and 2) utilizing the school booster clubs to offer food in the Park. Dick Norris made the motion keep the FY2012 budget for the Memorial Day Parade at \$700. The motion was seconded by Lloyd Hughes and unanimously approved.

Pool/Rink: Bruce Baccei and Lisa Miser questioned the Selectboard's rationale for the decision to level fund the rate of pay for Pool Directors but increase the rate of pay by 3% for life guards and 2% for Rink Managers in FY2012. They discussed their justification and by consensus the Selectboard agreed to level fund the rate of pay for both the Pool Directors and Rink Managers and increase the rate of pay by 3% for life guards.

Highway Department: The Selectboard reviewed the budget requests and made the following changes:

- Added in health insurance expense for a 2-person plan to ensure funding for all employees if they choose to enroll in the municipal plan.
- Reduced the Vehicle Expenses/Repair line item by \$12,000 – intending to purchase a new lawn and garden tractor with money from the Equipment Replacement Fund.
- Reduced the cost estimate for salt from \$75 per ton to \$70 per ton.

- Dick Norris made the motion to reduce the Signs line item from \$17,805 to \$2,300 choosing not to budget for sign replacement on roads with speed limits of 25 mph or less. The motion was seconded by Bill Dritschilo and unanimously approved.

Equipment Replacement Fund: The Selectboard chose to reduce the annual allocation to the fund to \$25,000 in FY12.

These revisions will be incorporated into the budget and presented at the January 3, 2011 meeting.

The Selectboard tasked Brian Sanderson and Todd Blow with developing a 2011 work plan to be presented for the Selectboard's consideration at the January 10, 2011 regular meeting.

The Selectboard tasked Lloyd Hughes with speaking with John Zawistoski about concerns the Selectboard has regarding the Mortimer Proctor Trust.

The Selectboard scheduled a special meeting for January 3, 2011 at 2:00 p.m. at the Town Office to meet with the auditor and Town Clerk/Treasurer to review the FY10 municipal audit.

The Selectboard rescheduled the cancelled December 27, 2010 regular meeting to January 3, 2011 at 6:00 p.m. at the Town Office.

### **III. Adjourn**

Bill Dritschilo made the motion at 3:50 p.m. to adjourn the December 29, 2010 Selectboard special meeting. The motion was seconded by Lloyd Hughes and approved by a majority.