

**Town of Proctor Selectboard Special Budget Meeting Minutes**  
**DRAFT**  
**December 23,2011**  
**3:00- 5:35 P.M.**

**Board Members Present**

Rick Anderson,Chair  
Bruce Baccei  
Susan Feenick  
Vincent Gatti  
Lloyd Hughes

**Employees Present**

Todd Blow, Chief Operator  
Lisa Miser,Recorder  
Stan Wilbur, Town Administrator

**Guests Present**

Stephen Benard,Rutland County Sheriff (4:15 p.m.)

**Action Items**

**I. Call to Order**

The meeting was called to order at 3:00 p.m.

**II. Budget Review**

Todd Blow presented the second draft of the Water & Wastewater FY 13 budgets.

**Water:**

1. The six month electricity cost for the Well is, \$19,222.00.
  2. The six month electricity cost for the Filter Plant is, \$3,030.00.
  3. The six month cost for Polymers is, 6,564.00.
  4. The six month cost for Soda Ash is,\$1,799.00.
  5. The six month cost of the Dechlor is, \$536.00.
  6. The cost for Chlorine has increase to, \$7556.00. Cost increase due to chemical cost, not increase in usage.
  7. The Gas & Diesel line has been changed to, \$4,400.00.
- The proposed FY 13 budget has a 1% increase.

**Wastewater:**

1. The electric cost for the FY 13 budget is \$480,000.00.
- CVPS will attend the December 30,2011 meeting to discuss electric cost and the rate schedule.  
The proposed FY 13 budget has a 17% increase. The primary increase is the electric cost.

**Legal Line Item:**

There were no water or wastewater charges in the legal line in the FY 12 budget.

**Pool:**

Lisa Miser presented the FY 13 Pool budget.  
The proposed FY 13 budget has a 6% increase. The increase is attributed to repairs at the pool house and sand for the expanded beach. Mowing of the pool property is not included in this budget.  
Consensus by the Selectboard to accept the proposed FY 13 Pool budget, 4-1,with

Susan Feenick opposing the budget.

**Rink:**

Lisa Miser presented the FY 13 Rink budget.

Consensus by the Selectboard to accept the proposed rink budget.

Vincent Gatti made the motion to approve \$1,000.00 for the Memorial Day Parade.

The original request was \$1,300.00. The motion was seconded by Susan Feenick and unanimously approved. The Selectboard suggest the Committee seek grant funding to cover additional expenses.

The proposed Skating Rink and Parks budget has a 32% decrease.

**Police Department:**

Sheriff Benard presented the FY 13 Police budget.

1. The contracted services has a 2% increase,\$61,183.00.

2. There is no change in the Animal Control cost,\$3,375.00.

3. Traffic Lights cost,\$1,174.00.

Consensus by the Selectboard to accept the FY 13 police budget.

The proposed FY 13 budget has a 2% increase.

The Selectboard requested updates on several outstanding investigations.

Vincent Gatti requested that the Proctor Fire Department be called for all local accidents.

Stan Wilbur will provide Sheriff Benard a copy of the Town of Proctor Traffic Ordinances for review.

**Special Appropriations:**

Awaiting two requests, will review at the December 30,2011 meeting.

**III. Other Business**

The Selectboard reviewed the letter from Sheriff Benard addressing the procedure for checking vacant buildings.

Vincent Gatti made the motion that the Selectboard not instruct the Sheriff Department to provide special security/inspection for vacant buildings. This is not a municipal responsibility, but rather the responsibility of the title/property holder/owner.The motion was seconded by Bruce Baccei and unanimously approved.

Sheriff Benard noted if a property/home owner calls and requests a vacant building check, his department will start a case file and enter a note each time the building is checked.

**IV. Adjourn**

Vincent Gatti made the motion at 5:35 p.m. to adjourn the December 23,2011 Special Budget Meeting of the Selectboard. The motion was seconded by Lloyd Hughes and unanimously approved.