

Town of Proctor Selectboard Special Meeting Minutes
October 26, 2011
3:30- 5:14 P.M.

Board Members Present

Rick Anderson, Chair
Bruce Baccei
Susan Feenick
Vincent Gatti

Employees Present

Todd Blow, Chief Operator
Stan Wilbur, Town Administrator

Other Guests Present

Paul Brown
Kevin Smith, Marble Valley Engineering

Action Items

I. Call to Order

The meeting was called to order at 3:30 p.m.

{All motions are approved by majority unless otherwise noted, as the full board was not present.}

II. Contract 1

Susan Feenick made the motion to approve August 3, 2011 as the date of Substantial Completion, Change Order No.3 (Final Balancing) and Partial Payment Request No.5, contingent upon State approval and to authorize the Chair to execute the documents upon receipt of State approval. The motion was seconded by Vincent Gatti and approved by the majority.

III. Contract 3

Susan Feenick made the motion, per Kevin Smith's recommendation to defer,

1. Generator-\$75,000.00
 2. Generator Foundation-\$29,000.00
- and to delete
1. Variable Frequency Drive Alternate-\$5,500.00
 2. Paving-\$15,000.00

from the project. The motion was seconded by Vincent Gatti and approved by the majority.

Susan Feenick made the motion to approve Amendment No.1 to the Engineering Agreement for Final Design-Enhanced Field Street Well, with the provision that no further work shall take place on the East Street Relocation portion of the Amendment until notified, and to authorize the Chair to execute the Amendment.

The motion was seconded by Vincent Gatti and approved by the majority.

Vincent Gatti made the motion to approve the Engineering Services Agreement for Bid and Construction Phase Contract 3: Replacement of Field Street Well Pump Station

and Generator subject to approval by the state and to authorize the Chair to execute the Agreement upon receipt of State approval.

The motion was seconded by Bruce Baccei and approved by the majority.

IV. Contract 4,5,6,&7

Vincent Gatti made the motion to approve, Amendment No.1 to the Engineering Services Agreement for Final Design-Water Storage and Distribution System Improvements, with the provision that no further work shall take place on the Larson Street Relocation and the Bluff Street Tank portions of the Amendment, until notified, and to authorize the Chair to execute the amendment. The motion was seconded by Bruce Baccei and approved by the majority.

V. Zero Sort

Consensus of the Selectboard to begin the Zero Sort recycle program October 29,2011. Stan Wilbur will contact Randy Dapron to verify that the date works for Casella. Casella will be responsible for placing signs and stickers at the transfer station listing items that are accepted.

VI. Adjourn

Susan Feenick made the motion at 5:14 p.m. to adjourn the October 26,2011 Special Meeting of the Selectboard. The motion was seconded by Bruce Baccei and approved by the majority.