

PROCTOR PARK AND RECREATION COMMITTEE MEETING MINUTES

September 23.2010

6:30 pm - 8:00 pm

Committee Members Present:

Dawn Campo

RJ Elrick

Lisa Miser

Other Guests Present:

No guests

AGREEMENTS/APPROVALS

* Unanimously elected Bruce Baccei as chair.

* Unanimously agreed to request monies be released from the Skate Rink Fund, for rink improvements.

AGENDA ITEMS

I. CITIZEN COMMENTS

* None

II. NEW BUSINESS

* Elect New Chair: RJ Elrick made the motion to elect Bruce Baccei the P&R Chair, seconded by Dawn Campo and unanimously approved.

* 2010-2011 Rink Contract: The committee reviewed the 2009-2010 Rink Contract. The following changes were made to 2010-2011 contract:

1. Change Saturday opening time to 11:00 a.m.
2. Remove the last sentence under Notes.
3. Remove #8 under Special Activities and Opportunities
4. Change the four payment dates, so they reflect the second Tuesday of each month.
5. Change the line item dollar amounts, so they reflect the current budget.

The 2010 -2011 Job Description will be forwarded to Selectboard for approval at the September 27.2010 meeting.

* Staffing Analysis for Pool: The committee discussed the request from the Selectboard for the analysis. The committee decided to request that the pool directors provide comment on the issue. Lisa will contact Jody with the request. The committee will provide a written assessment at the October meeting.

*Pool Closeout Report: Lisa will contact Jody with the pool closeout report request. The committee would like to have the report prior to the October 11.2010 Selectboard meeting.

* Rink Update: Lisa informed the committee that Selectwoman Susan Feenick has arranged to have the rink furnace cleaned at no charge. The committee thanks her for soliciting this donation.

RJ provided the information for the hockey netting. The committee agreed to attend the September 27, 2010 Selectboard meeting and request to have \$1,000.00 dollars released from the Skate Rink Fund. The committee also agreed to request to have monies released from the Skate Rink Fund to purchase a TV and DVD/VCR. The Skate Rink Fund is comprised of monies raised by donations, there are no taxpayer dollars in this fund.

III. OLD BUSINESS

* Alarm Update: The committee received the Alarm Grant. The alarm will be installed at the pool and rink in September. Lisa and RJ will meet with the alarm installer.

* Pool Attendance Numbers: The pool directors provided the booklet that they recorded the attendance numbers in. Lisa will pass the booklet on to the town administrator.

* Loss Control Reports: The committee discussed the reports. Lisa had contacted Wade about the chain gate at the rink. He suggested that we take the gate down the rink is open, and paint the chain. RJ suggested reflective tape for the gate poles and the gate be painted fluorescent orange. Lisa will follow up with the DPW foreman.

* Reviewed Old Charges: The committee reviewed the list of past charges from the Selectboard. Lisa will send the updated list to the town administrator, with the P&R changes. The committee also reviewed the Capital Plan chart for the pool and rink. The committee will wait to hear back from the pool director's before they submit the list to the Selectboard.

IV. OTHER/INFORMATIVE