

**Town of Proctor Selectboard Emergency Meeting
July 20, 2010
4:45 – 5:00 P.M.**

Board Members Present

Rick Anderson, Chair
Bill Dritschilo
Susan Feenick
Dick Norris

Employees Present

Steffanie Bourque, Town Administrator

Other Guests Present

None

Agenda Items

I. Call to Order

The emergency meeting was called to order at 4:45 p.m.

II. Purpose

The purpose of the emergency meeting was to address complications regarding the paving contractor. Specifically, the contractor has failed to provide adequate proof of insurance in accordance with the bid invitation. Furthermore, the contractor intended to perform traffic control operations, but does not hold proper certifications.

To date the contractor has provided a certificate of liability insurance that does not comply with the liability limits for bodily injury and has not submitted a signed non-employee work agreement in lieu of workers compensation coverage. The contractor intends to subcontract out the paving portion of the work scope. The subcontractor has provided adequate proof of insurance.

Dick Norris made the motion to provide a written notice to the contractor that he must provide proof of insurance in accordance with the bid invitation within 48- hours or the Town will rescind the award for failure to comply with the bid requirements and award the work to the next lowest bidder. The motion was seconded by Bill Dritschilo and approved by a majority with Rick Anderson opposing.

III. Adjourn

Susan Feenick made the motion at 5:00 p.m. to adjourn the emergency meeting. The motion was seconded by Bill Dritschilo and approved by a majority.