

**Town of Proctor Board of Water Commissioners Special Meeting  
June 9, 2010  
1:00 – 3:55 P.M.**

**Board Members Present**

Rick Anderson, Chair  
Bill Dritschilo  
Susan Feenick  
Lloyd Hughes  
Dick Norris

**Other Guests Present**

Stephen Crowley, Kulig & Sullivan  
Vincent Gatti, PVFD  
Paul Kulig, Kulig & Sullivan  
Warren McCullough  
Tim Raymond, Water Supply Division  
Kevin Smith, Marble Valley Engineering

**Employees Present**

Todd Blow, Chief Operator  
Steffanie Bourque, Town Administrator

**Agenda Items**

**I. Call to Order**

The meeting was called to order at 1:00 p.m. and began with a pledge of allegiance to the flag.

**II. Outer District Service Alternatives**

Lloyd Hughes made the motion to enter executive session at 1:05 p.m. to discuss matters involving potential litigation. The motion was seconded by Bill Dritschilo and unanimously approved.

Warren McCullough objected to the Board's decision to enter executive session and exclude members of the public from the discussion regarding outer district service alternatives. Susan Feenick requested that executive sessions be noted in the meeting notice.

Susan Feenick made the motion at 2:35 p.m. to resume the public meeting. The motion was seconded by Lloyd Hughes and unanimously approved.

Lloyd Hughes made the motion that the public good necessitates that the Town of Proctor disconnect the out of town customers from the Proctor public drinking water system. This decision is based on thorough analysis of a range of technical alternatives and is the preferred position of the Board at this time. The Board will allocate a set amount of money to assist these customers in securing an alternate source of water. This position is subject to change given new information, regarding either a technical solution or available funding, from the upcoming public hearings. The motion was seconded by Dick Norris and unanimously approved.

Dick Norris made the motion to provide written notification of this decision to all out of town water customers as soon as possible after the notice is approved by Paul Kulig. The motion was seconded by Lloyd Hughes and unanimously approved.

Lloyd Hughes made the motion to refer all communications regarding the out of town water customers to the Board Chair, Rick Anderson. The motion was seconded by Susan Feenick and unanimously approved.

**III. New Bond List Proposal**

Rick Anderson asked Susan Feenick to bring her future proposals before the Board before conveying them to the town's engineer. The Board should decide what direction is given to the engineer.

The Board discussed Susan Feenick's June 8, 2010 proposal to reconsider the project scope for the capital improvement to the public drinking water system.

Bill Dritschilo made the motion to authorize Kevin Smith to complete a cost comparison and make a recommendation regarding the size of the well pump and our ability to take advantage of off-peak electric rates. If it is cost effective to increase pump size to operate the well during off-peak hours, then Smith is to proceed with obtaining permission from the Water Supply Division and Rural Development for this. The motion was seconded by Susan Feenick and unanimously approved.

Dick Norris made the motion to authorize Kevin Smith to proceed with final design in accordance with the direction previously given by the Board in the existing final design contracts and preliminary engineering phase. The motion was seconded by Bill Dritschilo and approved by a majority with Susan Feenick casting the opposing vote.

#### **IV. Review of Near Term Project Schedule**

The Board received a copy of the near term project schedule, with a bond vote target for late August 2010.

#### **V. Other Water Project Updates**

Kevin Smith updated the Board on the rehabilitation work at the existing Field Street Well. He advised the Board that the well drillers have recommended acid washing the well screen and motor cleaning, bearing replacement, and rewinding. Dick Norris made the motion to authorize expending up to \$5,000 to complete this work. The motion was seconded by Susan Feenick and unanimously approved.

#### **VI. Adjourn**

Dick Norris made the motion at 3:55 p.m. to adjourn the June 9, 2010 special meeting of the Board of Water Commissioners. The motion was seconded by Susan Feenick and unanimously approved.