

# PROCTOR PARK AND RECREATION COMMITTEE MEETING MINUTES

April 21.2010  
6:30 pm - 8:00 pm

## Committee Members Present:

Bruce Baccei  
Dawn Campo  
Lisa Miser  
Rob Petrini,Chair

## Other Guests Present:

Bonnie Elrick,Rink Manager  
R.J. Elrick,Rink Manager  
Dick Norris,Select Board

## AGREEMENTS/APPROVALS

- \* Unanimously approved changes to the Pool Director Job description.
- \* Unanimously agreed to submit Gretchen, Kevin ,Connie and Jody as Pool Directors for the 2010-2011 season.
- \* Unanimously agreed to request that Mr.Anderson or Mr. Norris are on site when sand is delivered at pool.
- \* Unanimously agreed to ask for clarification on :
  - 1) Is sand to be purchased from the pool budget?
  - 2) Is the sand a donated item?
  - 3) Are we allowed to use the pool budget too mail flyers?
  - 4) Is a signboard being donated to the pool/rink?
  - 5) Status of mowing at the pool?

## AGENDA ITEMS

### I. CITIZEN COMMENTS

- \* None

### II. NEW BUSINESS

\* Welcome Dick Norris & Bruce Baccei: Rob Petrini, welcomed Dick Norris as the Selectboard liaison and Bruce Baccei, as a P&R member.

\* Closeout of Rink: The following report was made per Bonnie and R.J. Elrick, Rink Managers:

- \* Good season - lost ice early due to weather.
- \* Movie/Hangout Nights - big hit, high 45 kids/ low 20 kids.
- \* Brian & Todd were huge help with equipment and plowing positive working relationship.
- \* Potluck Dinner - small turnout.
- \* Ladies Room - fan and light need to be replaced.
- \* Outlet - need electrical outlet in far corner of building, otherwise we have to run extension cord, safety issue.
- \* Discussed break in.
- \* Equipment - hose broke on zamboni, Brian replaced no other problems.
- \* Bonnie and R.J. are preparing a application for MRP. They plan to attend a selectboard meeting and ask that half of the funds be from the Skating Rink Fund( donation fund). The Committee supports this proposal.

## **PROCTOR PARK AND RECREATION COMMITTEE MEETING MINUTES**

\* **Review Pool Director Job Description:** The Committee reviewed the Pool Director job description. The Selectboard is requiring the Pool Director job description include a current certification for basic first aid and CPR. Bruce Baccei made the motion to accept the changes to the job description, seconded by Dawn Campo and unanimously approved. The updated job description will be submitted to the selectboard for approval.

\* **Pool Directors for 2010 Season:** The Committee agreed to submit the following individuals as Pool Directors, Gretchen Crowley, Kevin Duggan, Connie Lenher and Jody Sanderson.

\* **Pool - Sand:** The Committee needs clarification on, if the sand is to be purchased from the pool budget or if the sand is a donated item. The Committee, also requests that Mr. Anderson or Mr. Norris, along with Brian Sanderson be present when the sand is delivered to verify that it is "beach quality" sand.

\* **Outstanding Charges:** The Committee believes that the outstanding charges have been addressed with the adoption of the Facilities Use Agreement.

\* **Loss Control Reports:** The reports were for information only.

\* **Smoking and Tobacco Policy:** The Committee reviewed the policy. In addition to the policy, the Committee would like to post a sign 30 feet from the entrance of the pool, No Smoking beyond this point.

\* **Facilities Use Agreement:** The policy was reviewed and supported by the Committee. Copies of the policy will be provided to the Pool Directors, a copy was given to the Rink Managers.

\* **Recreation Programs Web Page:** The Committee reviewed the page provided by Steffanie. Lisa will be responsible for following up with Steffanie and submitting the suggested changes.

\* **Meeting Dates:** The Committee has selected the following dates to meet:

July 14.2010  
October 13.2010  
January 12.2011  
April 13.2011  
July 13.2011

### III. OLD BUSINESS

\* **Capital Plan for Recreational Facilities:** Reviewed the Plan.

\* **Pool Numbers:** Will keep track of the number of lessons given this season.

### IV. OTHER/INFORMATIVE

\* The next meeting will be held on July 14.2010 at 7:00 p.m.at the Ice Rink Hut.