

Town of Proctor Selectboard Meeting Minutes

Draft

January 9,2012

6:00- 8:46 P.M.

Board Members Present

Rick Anderson,Chair
Bruce Baccei
Susan Feenick
Lloyd Hughes

Employees Present

Todd Blow, Chief Operator
Lisa Miser,Recorder
Don Des Pierre,Road Foreman
Stan Wilbur, Town Administrator

Other Guests Present

Steve Eisenberg,Reunion Power
Peg TV

Agreements/Approvals

- Majority approved the Selectboard December 12,December 16,December 21 December 23, and December 28,2011 meeting minutes, as written.
- Majority approved the December 30,2011 Selectboard meeting minutes, as written.
- Majority agreed at 7:25 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners.
- Majority agreed at 7:30 p.m. to leave the Board of Water Commissioners and convene the Board of Sewage Commissioners.
- Majority agreed at 7:45 p.m. to adjourn the Board of Sewage Commissioners and resume the meeting of the Selectboard.
- Majority agreed to purchase 2 Barnes pumps for \$14,300.00.
- Majority agreed to submit the Willow Street Project to the CWSRF.
- Majority agreed at 8:00 p.m. to enter executive session for personal.
- Majority agreed at 8:45 p.m. to leave executive session and resume the meeting of the Selectboard.
- Signed orders totaling \$52,423.25.
- Majority agreed at 8:46 p.m. to adjourn the January 9,2012 meeting of the Selectboard.

Action Items

I. Call to Order - Pledge of Allegiance

The meeting was called to order at 6:00 p.m. and began with a pledge of allegiance to the flag.

{ All motions passed by majority,unless otherwise noted. A full board was not present.}

II. Review Meeting Minutes

Susan Feenick made the motion to approve the December 12, December 16, December 21, December 23 and December 28, 2011 Selectboard special and regular meeting minutes, as written. The motion was seconded by Lloyd Hughes, and approved by the majority.

Lloyd Hughes made the motion to approve the December 30, 2011 Selectboard meeting minutes, as written. The motion was seconded by Bruce Baccei and approved by the majority. Susan Feenick did not vote.

The January 5, 2012 minutes will be reviewed at the January 13, 2012 meeting.
The December 14, 2011 minutes will be reviewed at the January 11, 2012 meeting.

III. Public Comment

No public comment.

IV. Invited Guests

Steve Eisenberg: Steve Eisenberg from Reunion Power provided an overview of the Grandpa's Knob Wind Project. A handout was provided for the Selectboard outlining the project, background information on Reunion Power, and studies that have been completed thus far.

Reunion Power, an experienced developer and manager of renewable energy projects, is actively pursuing development of the project which is envisioned to have approximately 15-20 wind turbines and potential generating capacity of between 40 and 50 Megawatts. It will be interconnected to the VELCO transmission system at the West Rutland substation. The Town of Proctor will receive official notice of a filing with the Public Service Board later this year.

V. Highway Department

A status update on project activities was provided. Items discussed include:

Road Commissioner's Report: The Selectboard reviewed and discussed the report submitted by Don Des Pierre.

A summary of highlights/actions taken is provided here:

- Tree removal at the Library, Pleasant Street and Florence Road.
- Winter road maintenance, plowing and salting.
- Equipment maintenance, on going.
- Salt shed is full.
- Purchased fire wood \$500.00 for a load from Marty White, for next year.
- Christmas decorations have been put away.
- Marble Bridge lights, sensor re-set.
- Working with Todd Blow to plan FY 13 work project schedule.
- FEMA invoicing complete.
- Christmas tree pick up.
- Culvert dredging, anticipate Willow Street work next week, weather permitting.
- Cost estimate for decorative lights, \$150.00 per hour.
- VTRANS meeting resurfacing project for RT 3 between April -October 2013. AOT will provide new signs and crosswalk with this project. They will be removing the pavement to the concrete and level the road. The Town can have them dig the rutted(sides) areas and put down a binder mix. This would be an additional cost. The Town could also have them replace the asphalt sidewalk at an additional cost. Don Des Pierre will provide the cost comparison from the state

vs. the Town doing the work at the January 13,2012 meeting. A report defining the project is expected.

- At the January 13,2012 meeting,Don Des Pierre will provide cost estimates for road repair work,(similar to the job in front of the church) in front of the Lertola house and Nicholas house.
He will also provide three bids for a line painter at the January 23,2012 meeting.

VI. Board of Water Commissioners

Bruce Baccei made the motion at 7:25 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Susan Feenick and approved by the majority.

A status update on project activities was provided. Items discussed include:

Chief Operator's Report: The board received and discussed the report submitted by Todd Blow.

- Re-bedded the 6 inch raw water main at the Furnace Brook crossing.
- Worked with Dan Lily on the CL17 chlorine analyzer.
- Replaced pressure switch at the Filter Plant.
- Repaired Fluoride chart recorder.
- Repaired Mission alarm system at Kiln Brook and changed the Low level float.
- Cleaned out sludge from the Backwash treatment facility.
- Cain Street Booster Pump Station emergency generator is wired and in place.
Waiting for Cat to perform start up.

VII. Board of Sewage Commissioners

Lloyd Hughes made the motion at 7:30 p.m. to leave the meeting of the Board of Water Commissioners and convene the Board of Sewage Commissioners. The motion was seconded by Bruce Baccei and approved by the majority.

Chief Operator's Report: The Selectboard reviewed and discussed the report submitted by Todd Blow.

- Cutting brush around WWTF fence, as weather permits.
- Oil undercoated F350 and 1500 trucks.
- Flushed out the Alum feed system at the Phosphorous building.
- Worked with Wayne Elliot and John Champlin to size new pumps for Willow Street.
The current pumps are rated at 65 gpm, the new pumps are rated at 130 gpm.

Susan Feenick made the motion to purchase 2 Barnes 4DSE7534L dry pit submersible non-clog pumps for \$14,300.00 The motion was seconded by Lloyd Hughes and approved by the majority.

The time frame is 11 weeks to deliver.

The pumps are being purchase for Willow Street, but can be transferred to Field Street.

Bruce Baccei made the motion to submit the Willow Street Project to the CWSRF.

The motion was seconded by Lloyd Hughes and approved by the majority.

Lloyd Hughes made the motion at 7:45 p.m. to adjourn the meeting of the Board of Sewage Commissioners and resume the meeting of the Selectboard. The motion was seconded by Bruce Baccei and approved by the majority.

VIII. Standing Committees

- No report.

IX. Additional Items Requiring Action from the Board

- VT Youth Conservation Corp: For information only.
- Town Report-Printing: The Selectboard will review the printing quotes at the January 13,2012 meeting.
- Town Administrator Search: Lloyd Hughes made the motion at 8:00 p.m. to enter executive session to review the applications. The motion was seconded by Susan Feenick and approved by the majority.
Bruce Baccei made the motion at 8:45 p.m. to leave executive session and resume the meeting of the Selectboard. The motion was seconded by Lloyd Hughes and approved by the majority. No action.
- Other New and/or Old Business:
Meeting Schedule
 - * January 11,2012 - 3:30 p.m. Water Project
 - * January 13,2012 - 3:15 p.m. Budget Work Session
 - * January 17,2012 - 6:00 p.m. Budget Hearing
 - * January 23,2012 - 6:00 p.m. Regular Meeting
 - * January 26,2012 - 6:00 p.m. Sign Warning
- Orders: The Selectboard reviewed and signed orders totaling \$52,423.25.

X. Adjourn

Lloyd Hughes made the motion at 8:46 p.m. to adjourn the January 9,2012 meeting of the Selectboard. The motion was seconded by Bruce Baccei and approved by the majority.