

Town of Proctor Selectboard Special Meeting Minutes

Draft

January 26, 2012

4:30 P.M. – 5:00 P.M.

Board Members Present

Rick Anderson, Chair
Bruce Baccei
Susan Feenick
Vincent Gatti

Employees Present

Stan Wilbur, Town Administrator

Other Guests Present

Bruce Cox, CVPS

I. Call to Order

The meeting was called to order at 4:30 p.m. by Chair Anderson

Because Bruce Cox of CVPS was present, Chair Anderson recommended that the Board change the order of the agenda and move to **Item III. Other New and/or Old Business.**

III. Other New or Old Business

Bruce Cox briefly explained the proposed bridge project and the need to use the road through town property to provide access for construction equipment to the east end of the bridge. The road passes through a wetland buffer zone and CVPS needs a wetlands permit from the State to repair the potholes. There will be no fill within the 50 foot wetland buffer. The wetland is located on lands owned by the Town and the application requires the signature of the propriety owner. Mr. Cox presented the application signature page to the Board for approval. After reviewing the signature page, the Board asked for a complete copy of the application and a copy of CVPS's easement from the Town.

Susan Feenick made the motion to give CVPS permission to repair the road and to authorize Rick Anderson as Chair to sign the permit form, if after review of the complete application he is satisfied that the Town's interests are adequately protected. The motion was seconded by Vincent Gatti and approved by the majority.

II. Approve and Sign Town of Proctor Warning

Susan Feenick made the motion to approve the warning. The motion was seconded by Vincent Gatti and approved by the majority.

III. Other New and/or Old Business

A. Delinquent Accounts

An e-mail message from the VLCT attorney regarding the collection of delinquent accounts was distributed for information. The issue will be on the next regular meeting agenda.

B. Water Leak

Because Todd was not at the meeting, Rick Anderson reported that Todd had told him that the water level in the tank had dropped 6 feet since the last time it had been checked (usually checked once a week) and after filling the tank the water level dropped a foot in a day. Todd was not at the meeting to report on the leak because he was checking possible leak locations. He had checked one vacant residence where it had not been possible to shut off the water because there was a rock in the valve box. He is going to dig up the box and remove the rock, but has to wait 48 hours for Dig Safe to clear the site.

Todd arrived at the meeting to report that he had found a leak, but didn't know if it was large enough to cause the tank to drop as much as it did. He will continue to try to locate the leak and will report back as to what he finds.

C. Disconnect

Todd reported that he had met with Dan Adams to locate his water shutoff. Dan Adams will be sending a letter requesting that his water be shut off because he has constructed a well.

IV. Adjourn

Bruce Baccei made the motion at 5.25 p.m. to adjourn the January 26, 2012 special meeting of the Selectboard. The motion was seconded by Bruce Baccei and approved by the majority.