

Town of Proctor Selectboard Special Budget Meeting Minutes

DRAFT

January 13, 2012

3:30- 5:30 P.M.

Board Members Present

Rick Anderson, Chair
Bruce Baccei
Susan Feenick
Vincent Gatti
Lloyd Hughes

Employees Present

Don Des Pierre, Road Commissioner
Lisa Miser, Recorder
Stan Wilbur, Town Administrator

Guests Present

Lee Kahr, The Reporter

Action Items

I. Call to Order

The meeting was called to order at 3:30 p.m.

II. FY 2013 Budget Work Session

* Budget Review: Stan Wilbur presented updates and revised budget sheets to the Selectboard.

Vincent Gatti made the motion that all full-time employees receive a 2.5% increase in pay. The motion was seconded by Lloyd Hughes and unanimously approved.

Lloyd Hughes made the motion to contribute \$20,000.00 to the Salt Shed Sinking Fund. The motion was seconded by Bruce Baccei and unanimously approved.

Susan Feenick made the motion to have the Rutting Rehab work preformed by the State in 2013 when they pave RT 3, contingent upon the price by the State is cheaper the cost of the work preformed by the Town. The motion was seconded by Vincent Gatti and unanimously approved.

Lloyd Hughes made the motion to budget Highway Improvement line item at \$81,000.00. The Selectboard will prioritize the projects with the Road Commissioner. The motion was seconded by Vincent Gatti and unanimously approved.

Bruce Baccei made the motion to accept the FY 13 budget \$1,268,480.00 a 1.5 % increase from FY 12.
The motion was seconded by Lloyd Hughes and unanimously approved.

* Budget Hearing: January 17,2012 at 6:00 p.m. at the Town Office.

III. Town Report

Susan Feenick made the motion to contract with Repro Digital for \$2,775.00, for the Town of Proctor Town Report. The motion was seconded by Vincent Gatti and unanimously approved.

IV. Other new and/or Old Business

* 1-5-12 Special Meeting Minutes: Bruce Baccei the motion to accept the January 5,2012 meeting minutes as written. The motion was seconded by Lloyd Hughes and approved by the majority. Rick Anderson and Susan Feenick did not vote.

* 2011 Audit Report: The report was provided for Selectboard members to review. The auditor will attend a future meeting.

* Meeting Schedule: Budget Hearing,January 17,2012 at 6:00 p.m. at the Town Office. A summary sheet will be provided to attendees, along with a cover sheet noting significant increase/decrease in the FY 13 budget. January 18,2012 at 3:30 p.m. Water Meeting.

* Town Administrator Search: Selectboard members will review the applications, in the Town Office only. The Selectboard will short list eight applicants at the January 23,2012 meeting.

V. Adjourn

Vincent Gatti made motion at 5:30 p.m. to adjourn the January 13,2012 Special Budget Meeting of the Selectboard. The motion was seconded by Bruce Baccei and unanimously approved.